

TRADITIONAL TRIBAL BURIAL, INC.  
PO Box 4512, Harbor Springs, MI 49740  
Regular Meeting  
March 10, 2018  
9:00 am  
NRD Conference Room

Board Members Present: Kevin Willis, Chairman; Patrick Wemigwase, Vice Chairman; Gwendolyn Teuthorn, Secretary

Absent: Lisa Flynn, Treasurer; Netawn Kiogima, Board Member

Guests: None

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Meeting called to order at 9:05 a.m.

Roll Call – 3 Board Members present, quorum met.

Treasurer Flynn arrives at 9:10 a.m.

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to approve the agenda with additions.

YES – 4      No – 0      Abstained – 0      Absent - 1 (N.Kiogima)

Motion carried.

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to approve TTBI Phone Poll No. 021718-01 to approve stipend for Board Members who attended the TTBI Work Session on February 17, 2018.

YES – 4      No – 0      Abstained – 0      Absent - 1 (N.Kiogima)

Motion carried.

Motion made by Secretary Teuthorn and supported by Treasurer Flynn to approve TTBI Phone Poll No. 030418-01 to approve the January 13, 2018 Regular Meeting Minutes with changes, and to approve the February 10, 2018 Meeting Minutes with changes.

YES – 4      No – 0      Abstained – 0      Absent - 1 (N.Kiogima)

Motion carried.

Board Member Kiogima arrives at 9:21 a.m.

New Business

- FY2018 Budget
- Murray Road Work plan

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to approve stipend for Board Members to attend the Appropriations and Finance Meeting on Tuesday, March 13, 2018.

YES – 5      No – 0      Abstained – 0      Absent - 0

Motion carried.

## Board Reports

### Chairman Report

- NRCS Grant update
- Contact with Contracting farmer

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to accept the Chairman's report as presented.

YES – 4      No – 0      Abstained – 1 (K.Willis)      Absent - 0

Motion carried.

### Vice Chairman Report

- Create Board Equipment Inventory; process and procedures
- Seeding issues – contact Ziibimijiwang

Motion made by Chairman Willis and supported by Treasurer Flynn to accept the Vice Chairman's Report as presented.

YES – 4      No – 0      Abstained – 1 (P.Wemigwase)      Absent - 0

Motion carried.

### Treasurer's Report

- PNC Account Balance report
- Software Purchase
- Audit update

Motion made by Vice Chairman Wemigwase and supported by Board Member Kiogima to accept the Treasurer's Report as presented.

YES – 4      No – 0      Abstained – 1 (L.Flynn)      Absent - 0

Motion carried.

### Secretary's Report

- Mail update
- Greenwood site visit
- Fundraising update
- 501c3 discussion

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to accept the Secretary's Report as presented.

YES – 4      No – 0      Abstained – 1 (G.Teuthorn)      Absent - 0

Motion carried.

### Board Member Report

- Environmental Quality report update
- Green Council of Michigan, Green Burial Council – discussion

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to accept the Board Member's Report as presented.

YES – 4      No – 0      Abstained – 1 (N.Kiogima)      Absent - 0

Motion carried.

Public Comment open at 11:15 a.m.

Public Comment closed at 11:16 a.m.

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to approve payment to Regina Brubacker to purchase quilting supplies for the August TTBI Fundraiser, not to exceed \$75.00.

YES – 5          No – 0          Abstained – 0          Absent - 0

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Board Member Kiogima to approve the purchase of up to 3 gift cards/gas cards to use as gifts for quilt-making volunteers, not to exceed \$25.00 per gift card.

YES – 5          No – 0          Abstained – 0          Absent - 0

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to adjourn the meeting at 11:45 a.m.

YES – 5          No – 0          Abstained – 0          Absent - 0

Motion carried.

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These Meeting Minutes were approved at the TTBI Regular Meeting on Saturday, April 7, 2018.

*Gwendolyn Teuthorn*  
Gwendolyn Teuthorn, Board Secretary

4/12/18  
Date: